



Minutes of Croquet Victoria Council Meeting
held Monday 24 April 2023 via zoom

1 Attendance

1.1 Present:

1.1.1 Directors:

Kate Patrick (President), Maurice Cevaall-Hewitt (Interim Secretary), Claire Keating (Treasurer), Helen Worlidge (Member), Paul Coughlin (Member), Jan MacDonald (Goldfields), Marjorie Grant (Goulburn Valley), Ian Potter (Murray Valley), Sarina Cevaall-Hewitt (NEDCA), Bill Humphreys (NDCA), Terri Manwaring (SEMCA), Russell Worland (South West).

1.1.2 Observers:

Peter Martyn (Bendigo Croquet Club).

1.2 Apologies:

Julie Beasley (Gippsland), John Compton (WMCMA), Eileen Gough (Geelong and Member), Minn Stewart (Bayside), Deb Newbold (EMCA), Stephen Forster (Vice-President).

Minute Recorder: Sarina Cevaall-Hewitt

2 Opening/Declaration of Interest

The President opened the meeting at 9.30 am with an Acknowledgement of Country and Respect for Indigenous Elders past, present and emerging.

3 Adoption of Minutes of Previous Council Meeting:

Resolved on the Helen Worlidge and Maurice Cevaall-Hewitt 'that the Minutes of the Croquet Victoria Council Meeting held 27 February 2023 be adopted as a true and correct record'.

3.1 Business Arising from Minutes of Previous Meetings:

3.1.1 Croquet Victoria Secretary Vacancy:

Directors to canvas for potential nominees.

9.35 am Pat Smith joins meeting.

3.1.2 Complaint Officer Vacancy:

Two members have completed online portion of the MPIO training, one is scheduled to complete the face-to-face training in April. These members can then support the Complaint Officer.

3.1.3 Regional Director Workshop – struggling clubs:

To be convened.

Action Russell Worland

3.1.4 2026 Commonwealth Games - involvement of Croquet:

Original proponents of the idea to be contacted to provide possible format of event, to enable interested clubs to better understand event hosting requirements.

Action Secretary

3.1.5 Constitution Review Working Group:

Position paper to be provided to June Council Meeting. **Action Russell Worland**

3.1.6 Child Safety - Vicsport consultant collaboration:

Vicsport consultant advised that this work needs to be completed by 30 June 2023.

3.1.7 Croquet Victoria Website Page for Questions/Tips:

Club Secretaries to be advised this facility now offered on the Croquet Victoria website.

Action Secretary

3.1.8 Club Secretaries Guide Working Group:

Club Secretaries to be invited to a Zoom meeting mid-May to review secretarial tasks.

Action President/Jan MacDonald

3.1.9 Status of Northern District Croquet Association:

Bill Humphreys spoke to the difficulty of organising regional events without the courts that were available prior to the separate Goldfields Regional Association being accepted as a member of Croquet Victoria.

3.10 Procedure for Making a Complaint, confidentially when making a Complaint to Croquet Victoria:

Bill Humphreys queried the procedure and outcome of the recent Tribunal decision.

3.11 Format of Croquet Victoria Meetings:

Bill Humphreys listed the following concerns:

- meetings were too long
- rubber stamping of decisions
- proper procedure not voted on.

4 Adoption of Financial Report

Attached as Annex A

Resolved on the motion of Claire Keating and Russell Worland 'that the Financial Report be adopted'.

4.1 Business Arising from Financial Report:

The Treasurer advised that Croquet Australia will invoice Croquet Victoria the full amount for membership affiliation, but that we could negotiate a payment plan to reflect our collection of affiliation fees.

In due course, clubs to be advised of above arrangements so they can pass on possible savings.

5 Consent Items

5.1 President's Report:

Attached as Annex B

5.2 Secretary's Report: including correspondence

Attached as Annex C

5.3 CoM Report: [20230215CoM.pdf \(croquetvic.asn.au\)](#)

5.4 Strategic Plan Implementation Sub-Committee Report:

Attached as Annex D

5.5 Sub-Committee Minutes Received:

Marketing & Publicity Sub-Committee: 8 March 2023, 12 April 2023

Strategic Plan Implementation Sub-Committee: 23 February 2023, 6 April 2023

Golf Croquet Selection Sub-Committee: 22 March 2023

VCC Futures Working Group: 3 April 2023

5.6 Regional Reports to Council:

Attached as Annex E

Resolved on the motion of Sarina Cevaall-Hewitt and Jan MacDonald 'that consent Items be accepted'.

6 Nil

7 General Business

7.1 Matters for Decision:

7.1.1 June Council Appointments:

Resolved on the motion of Sarina Cevaall-Hewitt and Claire Keating 'that proposal to extend term of Sub-Committee and Appointed Officers to two years and that nominations for Sub-Committees be called in odd years and Appointed Officers in even years.

7.1.2 Sub-Committee Nominations:

Chris Grant's nomination to the Association Croquet Selection Sub-Committee was endorsed.

7.2 Matters for Discussion:

7.2.1 Strategic Plan Implementation Sub-Committee Report:

Russell Worland reported that all activities noted for action in 2023 were proceeding and that a Zoom meeting will be held in May for State Coordinators and Sub-Committees to review milestones. Position paper to be provided for June Council Meeting.

7.2.2 Complaints Procedure:

Flow chart being prepared, to guide complainants under which policy to submit complaint to Sport Integrity Australia.

Action Paul Coughlin

Flow chart to be prepared where complaints fall outside the jurisdiction of Sports Integrity Australia.

Action Paul Coughlin

7.2.2 Government Grants:

7.2.2a) Together More Active Foundation Grant to 30 June 2023:

Resolved on the motion of Russell Worland and Pat Smith 'that options listed in previously distributed briefing paper to acquit unspent grant funds be authorised with the addition of the following:

- source legal advice to potentially offer Secretary's position as a paid contract
- provide assistance to Treasurer to customise reports in MYOB (paid position).

Resolved on the motion of Terri Manwaring and Ian Potter 'that Croquet Victoria engage Gareth Bushill (preferred supplier) to update the Croquet Victoria website'.

The meeting noted the stipulation in our Procurement Policy to obtain three quotes for expenditure over \$5,000.00 but considered the current webmaster was best qualified to undertake the update.

7.2.2b) Together More Active Grant from 1 July 2023- 2027:

Grant application must be submitted by 31 May 2023.

Submission to be drafted by Strategic Plan Implementation Sub-Committee and presented to the May Committee of Management Meeting. Regional Directors to be invited to this meeting to endorse (or otherwise) submission.

8 Other Business

8.1 Tribunal Members Thank You:

The meeting acknowledged the efforts of all who acted as Tribunal members during the recent complaint resolution with acclamation.

9 Close 11.10 am

10 Next Meetings

CoM	6.30 pm Wednesday 17 May 2023 via Zoom
AGM	10.30 am Tuesday 20 June 2023 at VCC
Council	Tuesday 20 June 2023 at VCC after AGM
CoM	6.30 pm Wednesday 19 July 2023

Annex A	Financial Report
Annex B	President's Report
Annex C	Secretary's Report
Annex D	Strategic Plan Implementation Sub-Committee Report
Annex E	Regional Reports

March 2023 FINANCIAL REPORT

The INTERIM Financial reports for year ended 31 March 2023 are attached.

Provided are:

- Summary level Profit and Loss including full year vs budget and prior year and indicative VCA and VCC split
- Balance Sheet
- JBWere Monthly report Summary March 2023

There are some year-end adjustments including some accruals and JBWere final numbers still to be processed, so these reports are interim.

Key points to note:

The Interim Net Operating result for the year is \$134,077 compared to a budget operating deficit of \$64,468 (\$198k difference) and prior year surplus of \$86,960 (\$47k difference). The “cash” result, excluding depreciation, was \$222.9k compared to a budget of \$25.5k.

The interim overall result is a deficit of \$28,124 compared to a budgeted surplus of \$29,531 (\$57k difference).

The key differences in the full year interim result vs budget are:

- Significantly higher investment income than budgeted (\$58k) which is offset by negative market movement (\$162k negative compared to budget of \$94k positive).
- Higher Affiliation fees compared to budget due to increased membership (\$5.8k) and \$12k lower than last year due to a reduction in fee rates during the year.
- Higher catering and bar sales due to increased usage in particular during the MacRobertson Shield and the Eire Cup.
- Lower grant income offset by lower grant expenses.
- Lower Committee and Co-ordinator spend (\$22.6k).
- Lower U21s scholarship spend.
- Lower VCC building costs compared to budget (\$45.9k), mainly relating to Repairs and Maintenance and water costs; and
- Lower court costs (\$25k) mainly due to less fertiliser spend as a result of Seasol sponsorship, and lower court consulting and scarifying costs.

Income

- a) The JB Were investment portfolio income for the month was \$24k and \$199.9k for the full year. The full year Realised and Unrealised Movement in market value of the JB Were portfolio is a decrease of \$28k. This is based on interim numbers and there may be some movement when final figures for year end are provided later this month.
- b) We recorded \$7.9k in ACA Court Hire for the month relating to AC Gold Medal, AC Men’s and Women’s Championships and Eire Cup.
- c) Other revenue for the month included Affiliation fees for new members since 1 January 2023.

Expenses

- d) Expenses for the month included payment to the ACA for Affiliation fees collected on its behalf, Honoraria paid to President, Secretary and Treasurer in accordance with the approved budget and contribution to Croquet Scores of \$1,200.
- e) We also paid \$4.5k for website assistance and accrued JB Were Management fees for the quarter were \$7.2k.
- f) Full year depreciation of plant and equipment of \$5.2k was charged at year end, together with the monthly building depreciation charge of \$6.9k
- g) Other expenses for the month included Repairs and maintenance of \$2.5k and Court costs of \$3.9k.

Balance Sheet

- h) Interim Net Assets at 31 March were \$8,789,841. The movement in Net Assets for the year was a decrease of \$28,124.
- i) See attachment for a summary page of the JB Were portfolio at 31 March showing the value of \$4,731,007, an increase of \$44,457 for the year. This includes \$40k deposited to the portfolio during March, so the net return for the year of Income and capital was \$4,457.
- j) The value of Land and Buildings of \$3,982,904 has decreased by \$61.7k reflecting capital improvements during the year offset by depreciation.
- k) Accounts receivable of \$13.2k includes ACA Hire and Affiliation fees outstanding.
- l) Accounts payable of \$8.5k includes \$7.2k payable to JB Were.

Cash Outlook

The operating bank account balance at 31 March was \$109k, after placing \$40k into the JB Were Investment account as approved at the last Council meeting. This compares to approx. \$119k at the same point last year. There is no foreseeable need to draw down any cash from the investment portfolio for the next 6 months.

Finance sub-committee report - The Finance sub-committee has not met since the last Financial Report.

Claire Keating
Honorary Treasurer
18 April 2023

Victorian Croquet Association Inc. Summary Profit & Loss 2023 vs Budget and Prior Year, VCA and VCC indicative split April 2022 To March 2023							
	Full year	Budgeted	\$ Difference	\$Prior Year	\$ Difference	VCA	VCC
INCOME							
JBWERE	\$199,902.39	\$141,000.00	\$58,902.39	\$174,029.56	\$25,872.83		\$199,902.39
VCA AFFILIATIONS	\$99,765.96	\$93,881.82	\$5,884.14	\$112,220.42	(\$12,454.46)	\$95,947.78	\$3,818.18
ACA AFFILIATIONS/INSURANCE	\$102,521.30	\$90,227.27	\$12,294.03	\$95,636.58	\$6,884.72	\$102,521.30	
MERCHANDISE/PENNANT	\$4,430.77	\$3,700.00	\$730.77	\$4,150.32	\$280.45	\$4,430.77	
TOURNAMENTS	\$12,667.51	\$14,310.00	(\$1,642.49)	\$7,450.22	\$5,217.29		\$12,667.51
Other Operating Income	\$401.82	\$0.00	\$401.82	\$0.00	\$401.82	\$401.82	
CATERING/BAR	\$10,154.83	\$6,000.00	\$4,154.83	\$1,260.45	\$8,894.38		\$10,154.83
PREMISES/COURTS/RENT	\$51,822.27	\$53,700.00	(\$1,877.73)	\$14,088.07	\$37,734.20		\$51,822.27
BEQUESTS/DONATIONS	\$2,145.00	\$2,500.00	(\$355.00)	\$1,104.09	\$1,040.91		\$2,145.00
SRV GRANT -SVSR	\$36,099.28	\$53,000.00	(\$16,900.72)	\$19,191.01	\$16,908.27	\$36,099.28	
OTHER GRANTS	\$0.00	\$0.00	\$0.00	\$50,477.34	(\$50,477.34)		
Total INCOME	\$519,911.13	\$458,319.09	\$61,592.04	\$479,608.06	\$40,303.07	\$239,400.95	\$280,510.18
Gross Profit	\$519,911.13	\$458,319.09	\$61,592.04	\$479,608.06	\$40,303.07	\$239,400.95	\$280,510.18
EXPENSES							
ACA AFFILIATIONS/INSURANCE	\$102,544.11	\$90,227.27	\$12,316.84	\$98,100.49	\$4,443.62	\$102,544.11	
ADMINISTRATION VCA	\$48,411.63	\$72,750.00	(\$24,338.37)	\$44,920.01	\$3,491.62	\$18,564.83	\$29,846.80
COMMITTEES	\$9,034.27	\$31,650.00	(\$22,615.73)	\$3,237.01	\$5,797.26	\$9,034.27	
COUNCIL/COM travel	\$974.82	\$2,000.00	(\$1,025.18)	\$930.20	\$44.62	\$974.82	
SRV GRANTS SVSR	\$34,154.00	\$53,000.00	(\$18,846.00)	\$62,732.00	(\$28,578.00)	\$34,154.00	
UNDER 21S SCHOLARSHIP	\$2,056.77	\$6,000.00	(\$3,943.23)	\$431.82	\$1,624.95	\$2,056.77	
TOURNAMENTS	\$8,833.03	\$10,610.00	(\$1,776.97)	\$3,955.45	\$4,877.58		\$8,833.03
MERCHANDISE/PENNANT	\$1,228.00	\$3,500.00	(\$2,272.00)	\$3,553.10	(\$2,325.10)	\$1,228.00	
VCC BUILDING	\$53,830.32	\$99,750.00	(\$45,919.68)	\$65,683.73	(\$11,853.41)		\$53,830.32
CATERING/BAR	\$5,617.60	\$5,500.00	\$117.60	\$315.16	\$5,302.44		\$5,617.60
VCC COURTS	\$20,752.25	\$45,800.00	(\$25,047.75)	\$13,310.60	\$7,441.65		\$20,752.25
STATE TEAMS G & A	\$9,554.61	\$10,000.00	(\$445.39)	\$6,336.33	\$3,218.28	\$9,554.61	
Total EXPENSES excl. depreciation	\$296,991.41	\$430,787.27	(\$133,795.86)	\$303,505.90	(\$6,514.49)	\$178,111.41	\$118,880.00
"Cash" Operating Profit	\$222,919.72	\$27,531.82	\$195,387.90	\$176,102.16	\$46,817.56	\$61,289.54	\$161,630.18
Less Depreciation							
Building depreciation	\$83,577.00	\$82,750.00	\$827.00	\$82,750.00	\$827.00		\$83,577.00
P&E depreciation	\$5,265.22	\$9,250.00	(\$3,984.78)	\$6,392.00	(\$1,126.78)		\$5,265.22
Total depreciation	\$88,842.22	\$92,000.00	(\$3,157.78)	\$89,142.00	(\$299.78)		\$88,842.22
Total EXPENSES	\$385,833.63	\$522,787.27	(\$136,953.64)	\$392,647.90	(\$6,814.27)	\$178,111.41	\$207,722.22
Operating Profit(Loss) including depreciation	\$134,077.50	(\$64,468.18)	\$198,545.68	\$86,960.16	\$47,117.34	\$61,289.54	\$72,787.96
OTHER INCOME							
Realised fair value gains(losses)	(\$1,637.00)	\$0.00	(\$1,637.00)	\$122,774.90	(\$124,411.90)		
Unrealised fair value gains(losses)	(\$160,565.15)	\$94,000.00	(\$254,565.15)	\$68,150.73	(\$228,715.88)		
Total OTHER INCOME	(\$162,202.15)	\$94,000.00	(\$256,202.15)	\$190,925.63	(\$353,127.78)		
Net Profit/(Loss)	(\$28,124.65)	\$29,531.82	(\$57,656.47)	\$277,885.79	(\$306,010.44)		

Balance Sheet

As of March 2023

Assets			
Current Assets			
Bank Accounts			
Bendigo	\$109,007.53		
Bendigo - Grants Account	\$36,279.42		
Total Bank Accounts		\$145,286.95	
Petty Cash Float		\$1,031.70	
Total Current Assets			\$146,318.65
Accounts Receivable			
Accounts Receivable		\$13,280.56	
Total Accounts Receivable			\$13,280.56
JBWERE - Investment A/c			\$4,731,007.88
Fixed Assets			
Cairnlea - Land and site works at cost			
		\$2,002,218.00	
Building at cost			
		\$3,309,986.00	
Accumulated depreciation			
		-\$1,391,027.00	
Plant & Equipment			
Plant and Equipment	\$189,970.83		
Accumulated Depreciation	-\$166,484.98		
Total Plant & Equipment		\$23,485.85	
Total Fixed Assets			\$3,944,662.85
Total Assets			\$8,835,269.94
Liabilities			
Current Liabilities			
Accounts Payable		\$8,514.03	
Total Current Liabilities			\$8,514.03
Tax Payable			
GST Collected		\$7,207.14	
GST Paid		-\$6,571.80	
Total Tax Payable			\$635.34
Grant Liabilities			
Grants Received in Advance		\$36,279.42	
Total Grant Liabilities			\$36,279.42
Total Liabilities			\$45,428.79
Net Assets			\$8,789,841.15
Equity			
Reserves			
General Reserve		\$7,703,572.44	
Asset Revaluation Reserve		\$1,116,704.87	
Retained Earnings		-\$44,684.07	
Current Earnings		-\$28,124.65	
Special Funds			\$42,372.56
Total Equity			\$8,789,841.15

JBWere

Report as at 31 Mar 2023

Portfolio Valuation

Issued by
JBWere Limited
ACN 137 978 360

Portfolio Summary

Account Number: M3787875F

Asset Class	Market Value *	Estimated Income **	Estimated Yield	% Of Portfolio
Cash	\$ 446,439.85	\$ 14,955.73	3.35 %	9.44 %
Credit	\$ 999,005.51	\$ 53,591.22	5.36 %	21.12 %
Equity - Domestic	\$ 2,239,998.42	\$ 105,041.56	4.69 %	47.35 %
Equity - International	\$ 1,045,564.10	\$ 23,113.82	2.21 %	22.10 %
Total Portfolio Value	\$ 4,731,007.88	\$ 196,702.33	4.16 %	100.00 %
Unsettled Transactions	\$ 0.00			
Net Portfolio Value	\$ 4,731,007.88			

Regional Summary

Region	Market Value *	Estimated Income **	Estimated Yield	% Of Portfolio
Domestic	\$ 3,459,055.36	\$ 160,684.37	4.65 %	73.11 %
International	\$ 1,271,952.52	\$ 36,017.96	2.83 %	26.89 %
Total Regional Summary	\$ 4,731,007.88	\$ 196,702.33	4.16 %	100.00 %

Defensive/Growth Summary

Defensive/Growth	Market Value *	Estimated Income **	Estimated Yield	% Of Portfolio
Defensive	\$ 1,445,445.36	\$ 68,546.95	4.74 %	30.55 %
Growth	\$ 3,285,562.52	\$ 128,155.38	3.90 %	69.45 %
Total Defensive/Growth Summary	\$ 4,731,007.88	\$ 196,702.33	4.16 %	100.00 %

President's report

BACKGROUND

Under the Constitution, the Committee of Management reports to Council via the President. Under the by-laws, the president is required to represent and promote racket sports in all its forms throughout Victoria, to chair meetings of Council and CoM, and to attend meetings of sub-committees and working groups ex officio.

UPDATE

1. Matters from the Committee of Management

The March meeting of CoM discussed

- The advantages of appointing committees and appointed officers for a two-year term, consistent with other office-bearers. This proposal is being submitted separately for discussion at this meeting.
- Correspondence in relation to the recent disciplinary tribunal hearing
- The need to update the list of coaches on the Croquet Victoria website to reflect the actual availability of lead coaches

CoM is also trying to find out whether a constitutional change would be needed for Croquet Victoria to pay its Secretary.

2. Promoting racket sports

The new poster *Looking for a new sport?* Is in demand by other states and will feature in the next *Croquet Gazette*.

Sarina and I are currently liaising with potential commentators for the livestreaming of the last three days of the Australian Open Golf Croquet Singles.

I have participated in an initial discussion and a focus group talking about the impending rebranding of Croquet Australia. A key issue seems to be whether croquet can be presented as both a fun activity and a serious sport.

3. Update on complaints

No new complaints have been received.

As indicated above, a lawyer's letter has been received in relation to the recent Disciplinary Tribunal outcome. Following discussion at and following the last CoM meeting, I responded outlining the process we followed, in line with our constitution, and drawing attention to the provision in the Constitution which states that the decision of a Disciplinary Tribunal is not subject to appeal.

Earlier this month I attended a members' meeting at Eastern Park Croquet Club to answer questions on the recent disciplinary tribunal process. One issue that came up in the discussion was the scope of the office-bearers' liability insurance which is incorporated in member insurance via Croquet Australia. It could be useful to clubs to provide information on the components of this insurance.

Sport Integrity Australia / Play by the Rules are offering training for complaint handling, distinct from the training provided for Member Protection Information Officers. Croquet Victoria does not currently have a Complaints Officer; it would be helpful if Directors could encourage anyone interested to undertake the SIA training.

4. Representing racket sports

On behalf of Croquet Victoria, I recently attended a morning tea at Brighton Croquet Club to present Daphne Alcorn with her Life Member badge and certificate.

I continue to attend the VicSports Zoom briefings for state sporting organisations, regional sport associations, and the Victorian Institute of Sport. Information at these briefings is provided by VicHealth and Sport and Recreation officers, including a member of the SRV COVID team.

An upcoming topic will be the next round of Together More Active funding, which I am reporting on separately.

Also, and again as reported separately, I have been involved in communication with Sport and Recreation Victoria in relation to the current round of Together More Active funding.

5. Liaising with Croquet Australia and other states

I attended the Annual General Meeting of Croquet Australia, where two Croquet Victoria members were elected Directors: Claire Keating (since appointed Treasurer of Croquet Australia) and Sarina Cevaall-Hewitt. Following the AGM there was a facilitated discussion of strategic priorities for croquet in Australia, drawing on the various state association strategic plans.

As Croquet Victoria's representative, I am participating in monthly Zoom meetings between Croquet Australia directors and the Presidents of the State Associations. Most recently we have been discussing arrangements for the Eastern and Western Qualifying Tournaments for the Golf Croquet Over 50s Worlds Championship later this year. I have also participated in a discussion of the pros and cons of the partner selected by Croquet Australia to underpin their website and database. It is looking likely that a different approach will be needed.

6. Attendance at sub-committee meetings

Since the last meeting of Council I have attended a number of sub-committee meetings: Strategic Plan Implementation, the Marketing and Publicity, VCC, Tournaments and Fixtures, AC Selection, GC Selection, and the VCC Futures Working Group.

Kate Patrick
14 April 2022

SECRETARY'S REPORT

Club Insurance Certificates

For clubs requiring proof of Child Abuse Insurance please contact the Secretary and an extract of our insurance policy will be provided.

Commonwealth Games 2026

Whilst clubs have expressed interest, doubting that this will progress unless a format is agreed upon. Probably need to get those who originally support the idea to come on board.

Membership

As of 10 March 2023, we have 3048 Members.

Social Media

The number of followers of the Croquet Victoria Facebook continues to grow. Currently 1050. Surprisingly the two posts that have been the most liked and shared were Stephen Forster's win in Florida and the Eire Cup runners-up (Victoria).

MPIO Training

One member has completed the online training and has enrolled for face-to-face session.

Please note that I will not be continuing as Interim Secretary beyond the 2023 AGM.

Interim Secretary



Correspondence 24 April 2023

In Email	
16 Mar 2023	Croquet Australia CEO - name of conduit to WCF
17 Mar 2023	Croquet Australia - 2023 Event entry fees and payments
	Croquet Australia - Annual Report
18 Mar 2023	SRV - Athlete Travel Team Grant submission acknowledgement
	SRV - Athlete Travel Individual Grant submission acknowledgement
19 Mar 2023	Belmont Croquet Club - Commonwealth Games proposal lacking sufficient detail
20 Mar 2023	Lois Kirk - thank you for the Eire Cup member sponsorship
24 Mar 2023	Education Victoria - avenue for croquet to transition into the SSV program
	Regional Insurance Brokers - Abuse Extension sufficient for clubs to provide proof of cover
	Croquet Australia - request for affiliation invoicing schedule
30 Mar 2023	Croquet Australia Events Manager - Peter Freer - contribution of Croquet Australia events for Croquet victoria website
3 Apr 2023	SRV - requesting completion of final funding agreement milestone
12 Apr 2023	SRV - notification of next round of TMA 2023-2027 funding
14 Apr 2023	SRV - update on requirement to return unspent funds
Various	Croquet Australia Board Minutes/Agendas, VCC utility invoices, enquiries about VCC function hire, enquiries about Certificates of Currency and adding another agency to Certificates of Currency, notification of historical memorabilia donation
Out Email	
16 Mar 2023	Croquet Australia - seeking Abuse Insurance notation on Certificate of currency
20 Mar 2023	Regional/Club Secretaries - call for nominations for Croquet Victoria Life Membership
	Croquet Australia - planning documentation for Strategy Session
22 Mar 2023	Clubs - marketing & rebranding survey link
21 Mar 2023	Fennelly Legal - response to complaint opinion
29 Mar 2023	State Event Managers - offer to list other state event on Croquet Victoria Fixtures calendar
Various	distribution of eBulletins, Croquet Australia board Minutes, distribution of national event flyers, advice to members endorsed to Golf Croquet Selection Sub-Committee/VCC Sub-Committee

**Annex D to
Croquet Victoria Council Meeting Minutes
24 April 2023**

Strategic Planning Implementation Sub Committee Report

Subject – Year 2 of the Implementation Plan

Status of Report – Draft until confirmed by the Sub Committee

Date of Report – April 4th 2023

Purpose of Report

1. To monitor progress planned under the Implementation Plan 2022
2. To advise of previously unplanned new items or of planned items now deleted
3. To allow Council to reconsider priorities
4. To remind Council of items with a longer implementation time line
5. To pick up items listed for action in 2022/23 which have not been commenced

Changes to the Implementation Plan 2022

1. Only one new item is rolled out for attention in 2023/24 being compliance/acquittal with Child Safety protocols across the State.
2. No items as agreed to in June 2022 are recommended to be deleted
3. Ongoing items under the Plan (eg; maintaining gender balance, application of technology to upskill Directors) are not listed in this report. ***Should they be?***
4. In a number of cases the plans for 2023/2024 are to be developed by nominated sub committees/President/COM etc. ***Given time restraints I have entered a number of Outcomes that deserve comment/addition etc by nominated parties. At the least this could be covered by the entry I have made in the last row.***

Strategic Priority	Action	Outcomes 2023/24
Capability Sports Development	Determine options and optimal strategies re future of VCC (see 3/14 of Plan)	Options paper (say August/Sept 23) Consultation (through to Feb 24) Council determination to follow
Capability Sports Development	Growth of mallet sports (see 3/14 of Plan)	Actions to be determined after review with Coordinators (June 2023)
Governance Management	Compliance/acquittal re Sports Victoria requirements for rollout of Child Safety Protocols (new item for Plan)	Council to be literate across expectations (June 23), material prepared for individual club implementation (Oct 23), circulation and implanting (Nov 23 – March 24)
Governance Management	Constitutional Review	Position paper to Council (July 2023)
Financial Sustainability/ Funding/Sponsorship	VCC Asset Management	VCC management committee to oversee roll out of recently developed 5 year maintenance program

Financial Sustainability/ Funding/Sponsorship	Enable investment at club and regional levels	Assist clubs to move to capital/maintenance 5 year plans (by Dec 23) Support clubs in grant writing (by Dec 23)
Financial Sustainability/ Funding/Sponsorship	Plan to develop sponsorship approaches	Finance SC to build knowledge (by Dec 23) and produce material to assist Clubs (by April 24)
Image	M&P have the carriage of this part of the plan. Many actions listed for 2022.	Build links between each Club and their LGA (material to be provided to each Club by Feb 2024) VicSport and MAV formal contact (by Feb 2024)
To Have a Complete Plan for 2023-2024	Each nominated committee or person to review their area of nominated responsibility and list time lines for results or actions in 2023-2024	A comprehensive list of events and a renewed commitment for action in 2023- 2024

NEDCA Regional Report

NEDCA has thirteen clubs. We have five clubs who are essentially social clubs.
Our region spreads across 213 kilometres (east to west) and 144 kilometres (north to south)

Of note during the past year:

- clubs continue to hold many social days which are very well supported and we expect members of our newest club (Corryong) to attend these this year
- this year we have scheduled an Open Golf Croquet Singles event to be hosted at Benalla.
- we have nine Golf Croquet referees, seven Association Croquet referees and four Ricochet Croquet referees - essentially six of the Golf Croquet referees are active within the region, which is not enough to meet demand
- we have nine Golf Croquet coaches, four Association Croquet coaches, three Ricochet Croquet and two Gateball coaches
- members are being invited to compete at Selectors Invitationals
- the NEDCA Facebook page continues is active and growing (232 members)
- our 2023 Association Croquet Country Championships team included two members from other regions. Association Croquet is now only played regularly at two clubs
- NEDCA members continue to play and referee at events hosted at the Victorian Croquet Centre and events throughout the state and interstate
- NEDCA members continue to nominate for Appointed Officers and Sub-Committee membership.

Club Reports

Beechworth

Beechworth has 32 members this year, several down from last year but have also gained two new members. New membership has largely come from members encouraging friends to join.

Successes – Beechworth were the winners of NEDCA Pennant in a tight final against Benalla and will again be fielding a team in 2023. This year our club has accepted two players from Wangaratta into our team. Our policy of allowing all players in the handicap range to have the opportunity to participate continues.

Our youngest member, George Walker aged 13 yrs, came first in the Bronze Under 21s VCA competition. George went on to gain a third in the Silver and Gold Under 21's held on the Gold Coast in January.

Grant Assistance – The club received a grant of \$24,000 from Indigo Shire for resurfacing and replanting our second lawn.

The club continues to receive ongoing sponsorship from Indigo Real Estate.

The club was successful in gaining TMA grant for 6 days coaching for Novice Competitors. Beechworth has been hosting the TMA workshops led by Maurice Cevaal-Hewitt, with the assistance of Sarina Cevaal-Hewitt and Beechworth Club coach, Allan Holt. Those attending have gained a lot of practical knowledge and are keen to return for the last weekend presentations.

Publicity – Beechworth Croquet Club was represented at Beechworth's Volunteers Expo in September 2022. Some interest expressed by those making enquiries. Visitors from N.S.W.s and other Victorian clubs have been welcomed to play on social days. BCC has hosted 'Come and Try' for: several community groups. Beechworth Exercise Activity & Training group have incorporated croquet in their social get-together twice within the past 12 months and enjoyed the use of our lawns. They commented on the improved quality of our 'Mallets to Share'. Again the benefit of a grant to purchase 16 new mallets.

Beechworth Croquet Club will be celebrating 'World Croquet Day' on the 1st of May as we did last year with lunch and a game or two of croquet.

Benalla

Benalla CC is going strong with a core group of regular attendees playing both socially and in regional social days and competition. Our membership has declined from pre-COVID days due mainly to ill health of playing or caring duties. We have one new registered member this year. Our 'Come & Try' days earlier this year were not as successful as in the past. Increasing our membership remains an important project.

Benalla suffered through the floods of last October necessitating huge clean up efforts. Our courts were under water and / or unplayable for a few weeks. Fortunately, no major damage was evident in the clubhouse.

Events- Benalla CC holds two Social Day events each year as our major fundraisers. Our November 2022 event following the floods had decreased attendance but was still successful with 36 players. Our April 2023 Social Day currently has 47 entries. Benalla CC also hosts events for the NEDCA region, hosting the NEDCA GC Handicap doubles in September 2022 and the NEDCA Open GC Tournament in April 2023.

Pennant - The Benalla team had a very successful year. After being on top of the ladder for many rounds and reaching the finals, the eventual winners were decided on the last hoop of the day, in extra time, and unfortunately Benalla were beaten. Benalla has entered a team for 2023 Pennant series.

Club Workshops - Five of our members attended coaching workshops provided by Maurice and Sarina Cevaal-Hewitt.

Strengths - We are fortunate to have committed members who are very willing to contribute their time and energy to make our club a happy, successful one. Our courts are curated by a green keeper and kept in good condition.

Concerns - We are part of a combined tennis and croquet club - Benalla Lawn Tennis and Croquet Club. Maintaining our courts in top condition and upkeeping the clubhouse requires a lot of funds. Raising much-needed finance is an ongoing issue for our committees. Grants are constantly sourced with limited successes. Our clubhouse is in desperate need of major upgrades to the bathrooms and storage areas.

Succession planning is also problematic. Members either feel ill equipped to cope with the technological aspects of holding executive positions or have failing health. We are heavily reliant on the goodwill of a few people who give inordinate amounts of time to the club. Increasing our membership is a challenging necessity.

Twin City

Successful 2023 NSW Seniors Festival with six members returning. We have hosted intensive week long golf croquet coaching for visiting players.

Wodonga

Membership remains steady and we continue to hold regular social days that are well supported by other clubs.

Yarrawonga

Lawns have been refurbished and playing schedule resumed.

Sarina Cevaal-Hewitt
NEDCA Regional Director

VCA – SEMCA REPORT APRIL '23

The six clubs that make up SEMCA cover an area from Point Nepean Park, home of Sorrento Croquet Club, to Frankston Croquet Club located in Frankston. The region also includes West Rosebud Bowls and Croquet Club, RNB, Village Glen and Mornington. Each club while enjoying their croquet is facing it's own challenges ranging from a lack of storage/clubroom facilities to internal committee/member issues and securing sponsors. However, despite these issues croquet clubs are generally attracting more players and members.

As the director for SEMCA I was very proud of our 2 players who represented our region in the recent Victorian Regional Tournament at Cairnlea. I wish to thank Janine Sisson (Mornington C.C.) and Bob Moir (Village Glen C.C.) for their efforts both on the days of the competition and in the hard work preparing for the tournament.

Our region does not have a strong record when it comes to running tournaments outside the club environment. Over a 12 month period we would probably see only 3 or 4 occasions when players outside our region are invited to compete in tournaments. At the last SEMCA meeting this was discussed and the group will be looking to see if it would be possible for more tournaments to be put into the calendar. Unfortunately, our problems are a lack of courts and to a small degree apathy. We only have 2 clubs with 3 courts, and only 1 of those is actively involved with SEMCA. There is one other club with 2 courts and the rest have only 1 court each with what might be considered a suitable surface with surfaces ranging from very good to a roughly cut public oval. Only a very small handful of players in our region participate in tournaments outside out region which leaves us with a very high percentage of social players.

Our players do generally mix happily between most clubs. With nearby clubs offering playing times when courts are under repair or being refreshed.

Mornington Croquet Club, a very busy club, is to be thanked for their flexibility. As one of the 2 clubs in the region they are always willing to do what they can to accommodate SEMCA requirements. RNB are continuing their work with community members with physical or health and wellbeing issues. On their behalf I would like to thank the Croquet Victoria Tournament and Fixtures Committee for allowing them to run the RNB Café at tournaments over the past few weeks. Thank you to Kate Patrick for her assistance in dealings with our local council. Thank you also goes out to Monash Croquet Club for providing courts, volunteers etc for their support in running the RNB "Odd Sock" Tournament.

Take care, stay safe, Terri Manwaring – SEMCA Regional Director.