



**Minutes of Croquet Victoria Committee of Management Meeting**  
**held at Victorian Croquet Centre, 65 Nobel Banks Drive, Cairnlea 3023**  
**Monday 20 August 2018**

**1 Attendance**

**1.1 Present:**

**1.1.1 VCA Directors:**

Jim Clement (President), Kate Patrick (Vice-President), Sarina Cevaal-Hewitt (Secretary), Jim Saunders (Treasurer), Lorraine Gutcher (Member), Trish Watts (Member) and Janet Leckie-Brunton (Member).

**1.2 Apologies:**

Lynne Roberts (Member).

**2 Opening**

The President opened the Meeting at 2.30 pm and requested members to inspect recent works to alleviate trip hazards.

**3 VCC Defects:**

**3.1 Weather Shelter Trip Hazards:**

Upon inspection of the uncured asphalt recently laid to address trip hazards at the weather shelters, the meeting noted the lack of adhesion at the edges and that there was still a height differential at some areas.

Contractor to be contacted to inspect completed work and provide report as to possible action to correct deficiencies. **Action Secretary**

**3.2 Light Tower Inspections:**

The Treasurer presented notification that the quote for the sonic inspection of each light tower footing had increased. The meeting agreed to accept this new quote. Contractor to be informed that this new quote would be accepted.

**Action Secretary**

**10 Close:** 2.44 pm

**11 Next Meetings:** CoM Tuesday 10.30 am 25 September 2018  
Council Monday 10.30 am 8 October 2018