



Minutes of Council Meeting – 10th February 2011

held at Victorian Croquet Centre, 65 Nobel Banks Drive, Cairnlea 3023

1. Present:

Committee of Management: Mike Cohn (President), Patrick Moore (Vice-President); Jim Clement (Secretary); David Ross (Treasurer); Lorna Williams, Snow Evans, Graeme Gallus, & Jim Saunders (Members).

Regional Directors: Brian Reither (Ballarat); Walter Runciman (Bayside); Roy Palmer (EMCA); Sue Colvin (Geelong); Bill Keddie (Gippsland); Ken Richardson (GVCA); Janet Richardson (MVCA); Tricia Devlin (NDCA); Anne Quinn (NEDCA) Fay O'Toole & Margaret Crowder (SEMCA); Barb McKean & Jean Chapple (SWCA); Shirley Hallinan & Wynford Connick (WMCMA); Neville Pope (Wimmera)

Administration Officer: Sandra Kastanaras.

Observer: Lowen Clarke (SDC)

2. **Apologies:** Val Brown (Immediate Past President) - Mike Cohn read a letter from Val apologising that, because of illness, she had not been able to contact and thank people

3. **Opening:** The President opened the meeting at 11.00am and called for any additional agenda items. The President pointed out that all papers to be considered by Council should be sent out prior to the meeting by the Secretary. It was further commented that all papers should be dated and show the author.

4. **Confirmation of Minutes of the Council Meeting held 9th December 2010:** Resolved that the minutes of the Council Meeting held 9th December 2010 be accepted.

5. Business Arising from Minutes of Previous Meeting:

7. **Letter to Geelong CA** - amended and re-issued.

9.5.1 **Code of Conduct** – amended as per resolution.

9.5.2 **SDO Job Description** – amended as per resolution

9.6 **Golf Croquet Selection Policy** – amended as per resolution

9.7 **State Team Player Agreement** – amended as per resolution.

9.8 **Strategic Plan** – amended as per resolution.

9.11 **VCA Website** – Minutes now uploaded to website

6. Correspondence

6.1. **In** – 17 Dec 10 from GVCA re Insurance renewal date
2 Jan 11 from ACA re Insurance renewal date (via e-mail)

6.2. **Out** – 10 Dec 10 to Geelong CA re ruling on membership of multiple clubs
10 Dec 10 to Regional Secretaries re AGM
14 Jan 11 to AC Selection Committee – letter of thanks
14 Jan 11 to ACA re Insurance renewal date (via e-mail)

It was resolved that the correspondence be accepted.

7. Business Arising from Correspondence – Nil

8. Reports

- 8.1. **Financial Report** -The Treasurer presented his report, which as attached at Annex A. He noted that the investment fund was now only \$67,000 short of where it should be and this was a result of good performance of the fund. Resolved that the financial report be accepted.

9. General Business

9.1. Victorian Croquet Centre:

- 9.1.1. **Maintenance Matters:** The Treasurer reported that an intermittent fault in the electrical supply to the irrigation booster pump has been repaired at a cost of some \$4000 and that the window looking onto the caretakers' flat balcony had been treated with a "frosted glass" film, which was cheaper than purchasing a blind. Snow Evans reported on his work around VCC. The President proposed a vote of thanks to Snow Evans for his work, which was carried by acclamation.

- 9.1.2. **VCC Committee:** This item was deferred to the April meeting.

- 9.1.3. **Courts Committee:** The President advised that Rod Kirk has tendered his resignation as a member of the Courts Committee, for personal reasons, and Kevin Beard has agreed to join the Committee. Resolved to appoint Kevin Beard to the Courts Committee.

9.2. VCA Coaching Policy: The draft policy was tabled.

Resolved that:

- 9.2.1. the policy be amended to show that the Coaching Committee reports to the CoM, not to Council; and

- 9.2.2. item 6(a) be amended to read: the Coaching Committee is to work with clubs and regions to encourage the appointment of, and development of skills of, Club Coaches."

- 9.2.3. the amended policy be adopted.

- 9.2.4. In accordance with the adopted policy, Council appoint Patrick Moore as Chairman of the Coaching Committee.

9.3. VCA Selection Policy: This item was withdrawn.

- 9.4. **Tournament Play in Victoria:** After discussion of entries to tournaments at VCC and regions/clubs, it was resolved that P Moore is to form and chair an ad-hoc committee of Council members to discuss the matter and present a paper at the next Council meeting. (*Secretarial Note: Ad-hoc committee formed, comprising P. Moore, G. Gallus, P. Devlin and S Colvin.*)

- 9.5. **Malletsports Victoria Magazine:** After discussion of declining subscriptions to MSV and the need to appoint a Victorian editor (Carolyn Ribone from Queensland took over as temporary editor nearly three years ago), it was agreed that the matter is to be investigated by CoM, which is to report back to Council.

- 9.6. **ACA Insurance Policy:** Jim Saunders addressed the ACA proposal to change the renewal date of the insurance policy from 31st October to 31st December annually, and the President advised that CoM had considered and signified its agreement with the proposal.

9.7. ACA AGM

9.7.1. **High Performance Manager Position & Job Description:** Resolved that the VCA delegates to the ACA AGM move to have the title of Australian Team Coach retained.

9.7.2. **Executive Elections:** A motion that the VCA delegates to the ACA AGM be directed to vote for Robyn Wallace as President of ACA was defeated.

9.8. **Accreditation/Re-accreditation of Officials:** VCA was asked to start a movement to allow smaller sporting organizations to develop officials (coaches, referees, etc.) without the same levels of formality as applies to larger sports such as cricket, football, netball, etc.

9.9. **Flood Damage:** Regional Directors reported that Charlton CC (MVCA) and Warracknabeal CC (SWCA) had been affected by the recent floods, with silt on the courts and, in the case of Warracknabeal, .loss of carpet in the clubrooms.

10. Next Meetings –

10.1. **COM** – Thursday, 10th March 2011 at 11 am

10.2. **Council** – Thursday, 14th April 2011 at 11 am

11. Closure – The chairman closed the meeting at 2:32 pm

FINANCE REPORT

1. VCA Accounts:

The 'Balance Sheet' and 'Profit and Loss' statements for VCA Accounts to 31 January are attached.

Banks Accounts show balances as at 31 January:

Bank Account No.1 (Operating Account)	\$21,514.16
Bank Account No.3 (Investments)	<u>\$164,324.52</u>
Total Bank Accounts	\$185,838.68

2. The GSJBW \$3,483,544 Investment:

The portfolio valuation as at 31 January, 2011 totalled \$3,416,542.

3. Government State Sporting Association Support Grants (SSASG) 2011/2014:

We have received notification from Hugh Delahuntly MP, Minister for Sport and Recreation re our grant applications.

Changes are that instead of a three and a half year period the grants are for January - December 2011.

Details of future funding to be advised during the second half of the year.

For the Organisational Support Grant we have been successful in the maximum grant of \$20,000.

For the Future Directions Project we have been awarded \$10000 (\$25000 applied for).

Specific details of the funded project/s and conditions, including written and financial reporting requirements, will be outlined in a 2011 SSASG Funding Agreement.

Negotiations will soon commence with our designated SRV consultant to finalise details of the Agreement and the associated milestones and outcomes.

David Ross
Treasurer
10 February 2011

Victorian Croquet Association Inc.

65 Nobel Banks Drive
CAIRNLEA VIC 3023

Profit & Loss Statement

April 2010 through January 2011

BUDGET 2010/2011

INCOME

AFFILIATIONS	\$109,543.16	\$	108,915.00
MERCHANDISING	\$3,115.62	\$	6,500.00
TOURNAMENTS	\$5,263.76	\$	10,000.00
PENNANT/COACHING/SCHOOLS	\$777.12	\$	750.00
MSV	\$4,984.53	\$	5,250.00
VCC INCOME	\$40,787.64	\$	45,000.00
GRANTS/INTEREST	\$16,829.33	\$	15,000.00
WATER TANK/RECYCLING	\$ 35,020.00	\$	35,000.00
Total INCOME	\$216,321.16	\$	226,415.00

EXPENSES

ADMINISTRATION VCA	\$89,030.31	\$	110,300.00
MSV	\$3,929.26	\$	5,250.00
COUNCIL/COM	\$3,816.07	\$	4,500.00
COMMITTEES	\$2,247.25	\$	5,000.00
TOURNAMENTS/PENNANT	\$7,467.57	\$	10,000.00
MERCHANDISE	\$5,738.88	\$	7,000.00
VCC	\$77,451.28	\$	66,500.00
CATERING	\$11,208.21	\$	15,000.00
COURTS	\$45,133.08	\$	45,000.00
Sub-total EXPENSES	\$246,021.91	\$	278,550.00
Water tank/Recycling	\$50,557.00	\$	50,557.00
Build Corp Final Payment	\$7,620.00	\$	7,620.00
Storage Garage Court 4 Shelter	\$14,608.00	\$	14,707.00
Total EXPENSES	\$318,806.91	\$	351,434.00

Net Profit/(Loss)	(\$102,485.75)	\$	(125,019.00)
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Victorian Croquet Association Inc.

65 Nobel Banks Drive
CAIRNLEA VIC 3023

Balance Sheet

As of January 2011

Assets

Current Assets

Bank Accounts	
BA 1 - Operating	\$21,514.16
BA 3 - Investments	\$164,324.52
Total Bank Accounts	\$185,838.68
Total Current Assets	\$185,838.68

Withholding Credits

Accounts Receivable	\$1,795.30
Total Withholding Credits	\$1,795.30

Other Current Assets

GSJBW - Investment A/c	\$3,416,542.00
Petty Cash Float	\$200.00

Total Other Current Assets **\$3,416,742.00**

Fixed Assets

Cairnlea - Buildings	\$4,058,985.67
Cairnlea - Land	\$1,231,368.55
Water Tank	\$47,119.60

Equipment

Total Equipment	\$29,642.81
Total Fixed Assets	\$5,367,116.63
Total Assets	\$8,971,492.61

Liabilities

Current Liabilities

Accounts Payable	(\$666.91)
Total Current Liabilities	(\$666.91)

Other Current Liabilities

Tax Payable	
GST Collected	\$1,540.65
GST Paid	(\$3,428.41)
Payroll Liabilities	\$1,566.00
Superannuation Liabilities	\$636.35
Total Tax Payable	\$314.59

Long Term Liabilities

Total Liabilities **(\$352.32)**

Net Assets **\$8,895,959.13**

Equity

Reserves	
General Reserve	\$7,703,572.44
Retained Earnings	\$1,297,820.92
Current Earnings	(\$29,700.75)
Historical Balancing Account	(\$200.00)

Total Equity **\$8,971,492.61**