



## Minutes of Committee of Management Meeting Held at Victorian Croquet Centre on 13<sup>th</sup> January 2011

1. **Present: Committee of Management:** Mike Cohn (President); Patrick Moore (Vice-President); Jim Clement (Secretary); David Ross (Treasurer); Snow Evans, Graeme Gallus and Jim Saunders (Members).
2. **Apologies:** Val Brown (Immediate Past President) and Lorna Williams (Member)
3. **Opening:** The President opened the meeting at 10:57 am.
4. **Confirmation of Minutes of the Council Meeting held 11<sup>th</sup> November 2010:**  
Resolved that the minutes of the Committee of Management Meeting held 11<sup>th</sup> November 2010 be accepted.
5. **Correspondence**
  - 5.1. **In –** 6 Dec 10 from Elsternwick CC requesting assistance  
17 Dec 10 from GVCA re Insurance
  - 5.2. **Out –** 10 Dec 10 to Regional Secretaries re AGM  
10 Dec 10 to Elsternwick CC (e-mail)  
10 Dec 10 to Geelong CA re RulingThe correspondence was accepted.
6. **Business Arising from Correspondence**

After discussion of the Elsternwick CC letter, it was resolved that a training program for club/region executive members be drawn up in accordance with the Strategic Plan.

**Action: MC/PM/JC/DR**
7. **Reports**
  - 7.1.1. **Financial Report.** The Treasurer presented a financial update (see Annex A).
  - 7.1.2. **SSA Grants 2011-14.** The Treasurer reported that SRV have advised that these are awaiting the Minister's signature.
  - 7.1.3. **Court Maintenance Committee.** Report was tabled (see Annex B). In discussion, it was agreed that options of selling the turf to be removed from Courts 8-10 would be explored. **Action: JS**The reports were accepted.
8. **General Business**
  - 8.1. **VCC**
    - 8.1.1. **Roof.** Work is progressing on the roof, with another day's work outstanding. There were no leaks in the recent heavy rains.
    - 8.1.2. **Insurance Claim.** It was agreed that a claim would be difficult to substantiate as damage has been rectified at little cost.
    - 8.1.3. **Maintenance Schedule.** Secretary advised that Admin Officer reported that the gardener holds an ABN.
    - 8.1.4. **Committee.** It was resolved that it be recommended to Council that a VCC Management Committee be established in the terms of the circulated paper.
  - 8.2. **Court Preparation for Tournaments at VCC.** The President reported that the Courts Maintenance Committee has taken responsibility for this.
  - 8.3. **ACA Inaugural GC President's Tens - Catering.** The VCA Catering Manager and team will not be available for this event. Resolved that the President & Secretary organise catering. **Action: MC/JC**

**8.4. Scheduling of VCA & ACA events at VCC** The Secretary reported that, due to clashes between VCA & ACA events, the following changes to the VCC schedule have been made:

- VCA GC Selectors' Invitational now 2<sup>nd</sup> & 3<sup>rd</sup> April 2011
- Trans-Tasman Test now 15<sup>th</sup>–20<sup>th</sup> April 2011
- VCA GC Regional Championships now 6<sup>th</sup> & 7<sup>th</sup> May 2011
- ACA Bronze Medal now 8<sup>th</sup> & 9<sup>th</sup> May 2011.

**8.5. Additional Courts for Major Tournaments:** After discussion, it was resolved that the Secretary write to appropriate clubs outlining the problem and requesting their cooperation. **Action: JC**

**8.6. Coaching Policy:** The draft was discussed and amendments suggested. To be revised and circulated to CoM members, with a view to submission to February Council meeting for Council's approval and adoption. **Action: PM**

**8.7. SDO Position:** The Treasurer advised that \$10K had been deposited by SRV without explanation. He believed that this was the Operational Support Grant Extension, which is for employment of an SDO. He is to check, and if so, the position will be advertised. **Action: DR/MC**

**8.8. ACA Insurance Policy** CoM resolved to support the proposed change to the renewal date of the ACA policy. Secretary to advise ACA accordingly. **Action: JC**

**8.9. ACA Constitution:** CoM comments on proposed amendments to be forwarded to ACA.

**8.10. VCA Constitution:** The Secretary advised that the *Associations Incorporation Amendments Act 2010* is not effective until Dec 2011 and that the appropriate Model Rules are not expected to be available until Oct/Nov 2011. It was agreed that any review of the VCA Constitution be deferred until the new Model Rules are available.

**8.11. AC Selection Policy:** The Secretary advised of a minor amendment to the VCA's AC Selection Policy to bring it in to line with the ACA Policy. This amendment allows the selectors to select an appropriate number for the ACA Bronze Medal competition.

**8.12. State Golf Croquet Team Coach:** The Secretary advised that the SDGC recommendation for the State GC Team Coach have been received. The recommendation is that Owen Edwards be appointed to the position. It was resolved that CoM endorses the recommendation and submits to Council for appointment. **Action: JC**

## 9. Next Meetings –

**Council** – Thursday, 10<sup>th</sup> February 2011 at 11:00 am

**CoM** - Thursday, 10<sup>th</sup> March 2011 at 11:00 am

**10. Closure** - The Chairman closed the meeting at 2:57 pm

**Annexures:** A Financial Report  
B Court Maintenance Committee Report

## **VCA CoM Meeting 13 January 2011 FINANCE REPORT**

### **1. VCA Accounts:**

Banks Accounts show balances as at 31 December:

Bank Account No.1 (Operating Account)	\$23,147.99
Bank Account No.3 (Investments)	<u>\$163,682.26</u>
Total Bank Accounts	\$186,830.25

The accounts are yet to be reconciled as a result of the holiday period.

### **2. The GSJBW \$3,483,544 Investment:**

The portfolio valuation as at 31 December, 2010 totalled \$3,383,112.

### **3. Government State Sporting Association Support Grants (SSASG) 2011/2014:**

The Grants are awaiting approval from the Minister and are anticipated to be announced by Friday 21 January.

David Ross  
Treasurer  
13 January 2011

**Croquet Victoria  
Court Maintenance Committee  
Report – 12<sup>th</sup> January 2011**

Yesterday, the 11th Jan, Darren and Andrew visited the croquet centre, along with greenkeeper James Hood to evaluate the necessary renovations to courts 8, 9 and 10. Please find below their recommendations. Darren has been asked to prepare a quote, but there are still a few unanswered questions that need to be sorted out. For example, we won't know how much fertilizer is needed until we (the club) complete a soil analysis. Also we need to find a site to dump the soil we remove and find out how much that will cost. If anyone has connections with Brimbank Council or Parks and Gardens, please contact them to try to arrange somewhere to dump soil and turf material. It could save us a lot of money. Apparently they sometimes will take soil for fill, and it's much cheaper than dumping at a landfill. They estimate about 120 metres of material. A quote, in part, is being prepared and we should have it next week.

With regards to preparing courts for tournaments, we can share the responsibility between Kevin Beard, Snow Evens and Steven Forster. I'm sure, in time we will find others to assist also, but until then I am very grateful for their assistance in this matter.

Rod Kirk  
Court Maintenance Committee.

From: [turfworks@optusnet.com.au](mailto:turfworks@optusnet.com.au)  
Date: Tue, 11 Jan 2011 22:52:45 +1100

**Description of works for new top on Croquet Green.**

1. Preferred starting time is the 1/2 week of November 2011. Turf cut and removal of 30mm of existing turf surface to dump site which is provided by your club or local council
2. Add approx 60m<sup>3</sup> of suitable soil and all amendments according to soil test results provided by the club and rotary hoe in
3. Re-consolidate surface and laser level
4. For best results, allow green to settle to approx January 2012, then re-laser level and sprig with Santa Ana sprigs from your existing croquet greens
5. This time-line of proposed works is set to take advantage of the warmer weather conditions required to grow the turf and obtain the best results possible but is open to change depending on weather conditions We will provide on sight green consultation overseeing your green keeper until full cover and first cut

Regards,  
Andrew Fitzharris, Darren Moresi  
Turfworks Turfhog