



Minutes of Annual General Meeting

held at Victorian Croquet Centre, 65 Nobel Banks Drive, Cairnlea Vic 3023
19 June 2017

- 1 **Opening:** The President opened the Meeting at 10.30am
 - 2 **Present:**
 - 2.1 **Roll Call of Delegates:**

Brian Reither (Ballarat and District Croquet Association), Brian Foley (Bayside Croquet Association), Patrick Hartley (Eastern Metro Croquet Association), Jim Saunders (Geelong Croquet Association), Wilma Freeman (Gippsland Croquet Association) Kenn Boal (Goulburn Valley Croquet Association), Janet Richardson (Murray Valley Croquet Association), Maurice Cevaal-Hewitt (North Eastern Districts Croquet Association) Lois Kirk (Northern Districts Croquet Association) Janet Leckie-Brunton (South East Metro Croquet Association), Barb McKean (South Western Croquet Association), Ken Amoore (Western Metro Croquet and Malletsports Association), Denise McMillan (Wimmera Croquet Association).
 - 2.2 **Others Present:**
 - 2.2.1 **Committee of Management:**

Jim Clement (President), Kate Patrick (Vice-President & Malletsports Regional Director), Mike Cohn (Immediate Past President), Sarina Cevaal-Hewitt (Secretary), Brian Rowe (Treasurer), Lorraine Gutcher (Member, Gippsland Regional Director), James Lynch (Member), Ruth Duffy (Member), Trish Watts (Member),
 - 2.2.2 **Observers:**

Sandra Kastanaras (Administrator), David Ross (Ringwood Croquet Club), Val Saunders (Belmont Croquet Club), Margaret Kelson (Warrnambool Croquet Club) Gwen Hamilton (Ballarat Alexandra Croquet Club), Heather Strano (Macedon Ranges Croquet Club), Tom Leckie-Brunton (Frankston Croquet Club) and Lynne Roberts (Ivanhoe Park Croquet Club),
- 3 **Apologies:** Nil
- 4 **Minutes of Previous Annual General Meeting held 20 June 2016:**

Resolved on the motion of Brian Foley and Maurice Cevaal-Hewitt 'that the Minutes of the VCA Annual General Meeting held 20 June 2016 be accepted as a true and accurate record of that Meeting'.
- 5 **Reports:**
 - 5.1 **Annual Report 2016-17:**

Resolved on the motion of Brian Reither and Kenn Boal 'that the Annual Report 2016-17 be accepted'.
 - 5.2 **Annual Financial Report 2016-2017:**

Resolved on the motion of Ken Amoore and Wilma Freeman 'that the Annual Financial Report be accepted'.

(Secretarial Note: Both of these reports are available from the VCA website under the Governance/Minutes tabs).

6 Election of Committee of Management Members

The President appointed Sandra Kastanaras (Administrator) and Ruth Duffy (Corowa Civic Croquet Club) as scrutineers; declared the Positions of President, Treasurer and two Committee of Management Ordinary Members vacant and vacated the Chair, declaring a conflict of interest in the matter as he had nominated for re-election. Vice-President Kate Patrick assumed the Chair..

All elections were by secret ballot, requiring approval by majority resolution of the Members - Rule 24.3 (d).

6.1 President:

Jim Clement was elected as President.

6.2 Treasurer:

Jim Saunders was elected as Treasurer.

6.3 Ordinary Committee Member:

Lynne Roberts was elected as Ordinary Committee Member.

The President assumed the Chair.

6.4 Ordinary Committee Member:

The President called for nominations from the floor for the remaining Committee of Management Ordinary Member.

Lorraine Gutcher, nominated by Brian Foley, nomination seconded by Denise McMillan.

10.45 am Bruce Warlow entered the Meeting.

Lorraine Gutcher was elected as Ordinary Committee Member.

The President proposed a vote of thanks to Bruce Warlow (Auditor) for his contribution over the past year.

7 Election of Life Member:

The election of Life Member was conducted by secret ballot with Sandra Kastanaras acting as scrutineer.

(Secretarial Note: In accordance with the provisions of the Constitution Clause 9.5(b) these elections were by Special Resolution, requiring a 75% majority.)

Motion: Proposed by Eastern Metro Croquet Association 'that Owen Edwards be elected to VCA Life Membership'.

The motion was carried with Owen Edwards elected to VCA Life Membership.

8 Close: 10.55 am

9 Next Annual General Meeting: 10.30 am Monday 18 June 2018.

Attachment: Certificate of Submission of financial statements to Annual General Meeting – Incorporated Associations

Submission of financial statements to annual general meeting – incorporated associations

Associations Incorporation Reform Act 2012
Sections 94(3), 97(3) and 100(3)

I, Sarina Jehane Cevaal-Hewitt being a member of the Committee of Management of the Victorian Croquet Association Inc. certify that –

'I attended the Annual General Meeting of the Victorian Croquet Association Inc. held 19 June 2017 and the financial statements of the Association for the financial year ending on 31 March 2017 were submitted to the members of the Association at that general meeting.'

Signed



19 June 2017