



Croquet Victoria

Coaching Policy

Adopted: 10th February 2011

Croquet Victoria ~ Coaching Policy and Program

1) COACHING POLICY

- a) Croquet Victoria is intent on improving its services to all clubs in Victoria. Our primary object in developing this coaching program is to strengthen our clubs and regions. Better coaching is more likely to give greater enjoyment to existing club members and also attract new members to the clubs.
- b) Croquet Victoria has decided initially to implement this by improving the availability and quality of coaching in Victoria. Our three year plan is to put in place a new coaching administrative structure which should lead to greater interest in coaching and therefore a significant increase in the number of coaches.
- c) Croquet Victoria's policy thus is to coach the coaches as well as coaching players who are not intending to become coaches.
- d) A Coaching Committee has been set up by the Council in order to oversee the coaching program in detail and to report back to the Committee of Management.
 - i) The Coaching Committee will report to Committee of Management regarding the implementation of this policy.
 - ii) Coaching Committee:
 - (1) The program will be administered by the Coaching Committee which has been set up by Croquet Victoria.
 - (2) This Committee will comprise the State Director of Coaching, one representative from the Committee of Management of Croquet Victoria and two other members to be appointed by Council. The Chairman shall be appointed by the Council.
 - (3) The President of Croquet Victoria shall be an ex officio member of the Committee.
 - (4) The Committee shall meet regularly; maintain minutes of these meetings and provide a copy of the minutes and of any supporting documents to the VCA Secretary within seven days of such meetings; and report to Committee of Management on all of those meetings.
 - (5) The Committee shall support the activities of the State Director of Coaching.
- e) All Coaching shall abide by the Policy, Rules and Regulations of the Australian Croquet Association [qv](#). and Croquet Victoria. Should these two be in conflict, the Australian Croquet Association shall prevail.
- f) Croquet Victoria is to reimburse reasonable expenses of the State Director of Coaching and others involved in this program in accordance with VCA Policy and within the budget.
- g) Costs of implementing the policy:
 - i) The Coaching the Coaches Program should be assisted with funding from Croquet Victoria. Thus, where the SDC is coaching the Coaches, Croquet Victoria shall be responsible for the costs associated with that program in accordance with its existing policy. Croquet Victoria strongly urges clubs and regions to billet coaches and are expected to pay for their accommodation. .
 - ii) Where the SDC is coaching players, then the costs of that should be borne by the clubs or regions involved.

2) COACHING PROGRAM

a) Coaching the Coaches ~ Our Initial Program

- i) This shall be implemented by the State Director of Coaching.
- ii) **The Initial Program:**
 - (1) The Coaching Committee is to identify those clubs which have coaches (whether their credentials are current or not).
 - (2) The Coaching Committee is to survey those clubs to determine their coaching requirements.
- iii) The State Director of Coaching together with the Coaching Committee shall draw up a budget (Receipts and Outgoings) for the first twelve months of this Coaching Program; with such budget being revisited each six months and providing this to Committee of Management together with actual amounts received and expended.
- iv) The Pilot Program shall comprise:
 - (1) Selecting candidates to undergo the Beginner Coaching Course (as defined by ACA).
 - (2) Training them at selected convenient locations.
 - (3) Providing the coaches with materials to keep their credentials current.
 - (4) Following up on coaches to ensure that their credentials are current.
 - (5) The State Director of Coaching shall develop a range of programs to meet the needs of the clubs and regions.
 - (6) the Coaching Committee is to work with clubs and regions to encourage the appointment of, and development of skills of, club coaches
- v) All coaching classes are to be organised through the regions.

b) Our Ongoing Program ~

- i) The State Director of Coaching is responsible for ensuring that Beginner and Club Coaches have their qualifications maintained. To do this they must comply with the guidelines of the ACA in providing coaching to their regions and their clubs.
- ii) Once we have qualified as many as possible as Beginner Coaches, our focus will be on providing those coaches who wish with the opportunity to improve their coaching qualifications by becoming Level 1, 2 and even Level 3 Coaches.
- iii) This shall be accomplished by following the steps set out for our Initial program.